

Letter Essay Checklist

CONTENT CHECKLIST

- includes brief summary (3-6 sentences – no more than ½ page)
- one theme (author’s message) identified and explained
- main character discussed in some detail (how changes, what is learned, how compares to other characters or real life people, why you like/ dislike, admire/disdain him or her...)
- Writing style (language and word choice, sentence structure..) discussed
- Book structure/format discussed (if relevant). Chapter titles/ quotations, shifts between characters, illustrations, etc
- Comparisons between character, plot, and or theme to similar ones in books, movies, or real life discussed with examples

FORM CHECKLIST

- sentences used.
- Capitals used to begin sentences
- Capitals used for all proper nouns
- New paragraphs are indented. **NO EXTRA SPACES BETWEEN PARAGRAPHS !**
- Book title is capitalized or italicized
- Ideally, letter-essay is word-processed, double-spaced, using 12-point font.
- Possessive apostrophes used correctly (no possessives with regular plural nouns!)
- Letter-essay is at least three pages. If not, you need to offer more reactions, opinions, and evaluations about the plot, characters, structure, writing, and theme of the novel.